



## Wilbur V. Harlan Greenhouse

All greenhouse users must have prior Departmental and Greenhouse Manager approval before accessing the Greenhouse space. All research must be formally proposed and accepted by the Department and Greenhouse Manager before any research can take place. Upon reading the below Rules and Regulations, you may fill out and submit the Request for Research Space form. After submission, you will be contacted via email within 2 business days by the Greenhouse Manager to arrange a site visit.

### User Rules and Regulations

Our Greenhouse is a high-tech research facility and must be treated as such.

- 1) Operating hours are from 7am-7pm daily. Users may only access the space during this time frame - your TAP access will not admit you outside of these hours. If you need extended access, you can request it from the Greenhouse Manager
- 2) **Do not touch the greenhouse settings under any circumstances.** Only certain personnel are qualified to make changes to the greenhouse settings.
- 3) Access to any chemicals including fertilizers, acids, or pesticides is fully restricted. Chemicals can only be applied by greenhouse staff unless you have **written permission** by the Greenhouse Manager to be handling these materials
- 4) No food or drink (besides water) is allowed inside the greenhouses

- 5) No outside plant material is allowed inside the greenhouse until it has undergone quarantine and inspection by greenhouse personnel. If you plan to bring your own plant material to the facility, you will need to discuss the inspection process and mandatory quarantine duration with the Greenhouse Manager for prior approval.
  
- 6) Use of tobacco products in the greenhouse or on the terrace is prohibited. If you are a tobacco user, you must thoroughly wash your hands upon entering the greenhouse
  
- 7) You must wear closed toed shoes inside the greenhouse
  
- 8) Greenhouse use is limited to activities clearly associated with the University and University research and teaching activities
  
- 9) Greenhouse supplies like pots and soil are not communal. Please use the supplies that are dedicated for your research and do not disturb the other supplies unless you have prior approval.